

General Information

Venue

- **Hotel Granvia Kyoto**

Karasuma-dori Shiokoji-sagaru, Shimogyo-ku, Kyoto 600-8216

Phone: +81-75-344-8888

<http://www.granviakyo.com/>

- **Mielparque Kyoto**

676-13, Higashishiokoji-cho, Higashinotoin-dori Shichijo-sagaru, Shimogyo-ku, Kyoto 600-8216

Phone: +81-75-352-7444

<http://www.mielparque.jp/kyoto/>

Registration and Information Desk

The registration desk is located on the 5th floor in Mielparque Kyoto.

Opening hours:

| | | |
|-----------|---------|-----------------------------|
| Sunday | Sep. 6 | 15:00 to 18:00* (8th floor) |
| Monday | Sep. 7 | 8:00 to 17:30 |
| Tuesday | Sep. 8 | 8:30 to 17:30 |
| Wednesday | Sep. 9 | 8:30 to 17:30 |
| Thursday | Sep. 10 | 8:30 to 17:30 |
| Friday | Sep. 11 | 8:30 to 12:00 |

* The registration desk is located on the 8th floor in Mielparque Kyoto on Sunday.

Badges

All participants and accompanying persons will receive personal badges upon registration and are kindly requested to wear their own name badges when attending the conference or social events. Only participants wearing their name badge will be admitted to the lecture halls.

Oral and Poster Presentations

- The official language is English.
- Oral presentations must be given using LCD projectors. Presenters are requested to bring their own laptop PCs and connect them to the projectors in the lecture halls.
- Poster presenters are requested to be at their posters in the presentation time slots.
- For details, see Presenters' Information on page 11.

Baggage Storage

Cloak desks are located in the Secretariat room on the 5th floor in Mielparque Kyoto.

Internet Connections

Wireless LAN connection is available in the conference rooms (Mielparque Kyoto).

Copying, Printing, FAX Services

Copying and printing services are available in the shops below:

- kinko's Shijo Karasuma shop
14th Hase Building, 1F & 2F, 651-1 Tearaimizu-cho, Karasuma-dori Takoyakushi-sagaru,
Nakagyo-ku, Kyoto 604-8152
Phone: +81-75-213-6802, Fax: +81-75-213-6803
Hours: Open 24 hours, everyday
- Kyoto Kanpuri Karasuma shop
263 Makieya-cho, Karasuma-dori Nijo-agaru, Nakagyo-ku, Kyoto 604-0857
Phone: +81-75-254-4123, Fax: +81-254-4122
Hours: 10:00-20:00 (Mon-Fri), 11:00-20:00 (Sat, Sun)

Also, copying and FAX services are available in convenience stores around JR Kyoto station. Ask the registration desk for details.

Lunch

Lunch service is not included in the registration. A variety of restaurants are located in and around the station building as well as in "The Cube (11th floor)" of "Porta (Metro floor)" of JR Kyoto station complex.

Coffee Break

Beverages will be served as indicated in the Technical Program in the lobby space.

Snacks and beverages will be provided during the poster session on the 7th floor in Mielparque Kyoto.

Information Board

Information of technical program, social program, society meetings, etc. will be displayed on the information boards, located near the registration desk.

Prohibition

The followings are prohibited in all program rooms.

- Smoking
- Audio/visual recording of presentations
- Distribution of unapproved materials

First Aid

If you need first aid or nurses, please contact the registration desk.

Social Programs

- The get-together reception, fully provided by our sponsors, will be held from 18:00 to 21:00 on Sep. 6 at Daimonji on the 8th floor in Mielparque Kyoto.
- The conference dinner will be held from 18:00 on Sep. 9 at Genji in Hotel Granvia Kyoto. In the beginning, photograph of the participants will be taken, followed by the Kendo performance and seated dinner. Dress code is casual. No on-site tickets will be available.
- The cocktail party will be held from 18:00 on Sep, 10 at Mielparque Kyoto (5F-A&B) on the occasion of presentation ceremony of Travel Grants and Poster Awards offered by ISGS.
- The fully-guided accompanying persons' tour (Kyoto Morning Tour) is planned on Sep. 8, and is free for registered accompanying persons. The tour time is 8:30-12:30, no meals are included.
- The fully-guided optional tours (Kyoto Afternoon Tour, Arashiyama Tour, and Uji Tour) are planned in the afternoon of Sep. 9. The tour time is 13:00-17:00, no meals are included.

Travel/Sightseeing Information

The Kinki Nippon Tourist desk will take all care of your travel and sightseeing during the conference.

The Kinki Nippon Tourist desk will open:

| | | |
|-----------|--------|----------------|
| Sunday | Sep. 6 | 15:00 to 18:00 |
| Monday | Sep. 7 | 10:00 to 17:00 |
| Tuesday | Sep. 8 | 10:00 to 17:00 |
| Wednesday | Sep. 9 | 8:30 to 14:30 |

Presenters' Information

Oral presentation

1. All rooms will be equipped with an LCD projector and an official laptop PC. Each oral presenter is asked to connect her/his laptop PC to the LCD projector (with an analog D-sub 15 pins connector) prior to the session or during break. Please make sure that your PCs are not infected with computer viruses. The official PC contains Microsoft Windows 7 (Japanese version) and MS PowerPoint 2013 on which only the powerpoint file (.ppt or .pptx format) can be played. In order to minimize technical troubles of software, oral presenters are recommended to bring their own laptop and proper adapters to D-sub 15 pins connector if necessary. Room staff will be ready to help you with the presentation.
2. Presenters may be plenary lectures, invited lectures, and contributing lectures. Presentation times vary on the types of presentations. Please confirm your presentation time on program. Plenary, award and industrial talks are in Hotel Granvia Kyoto, and other talks are in Mielparque Kyoto.
3. The time allocated for oral presentations is:

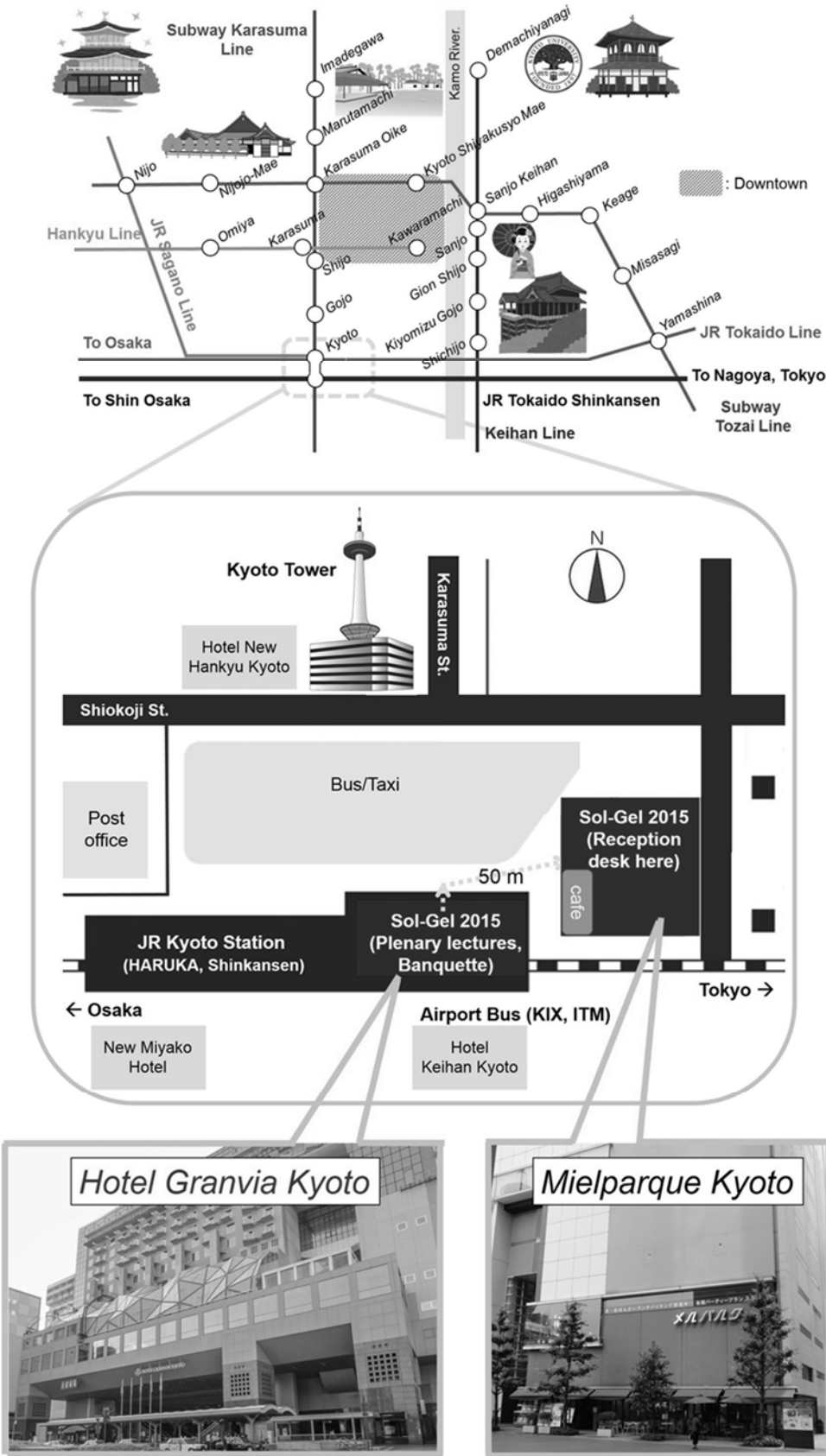
| | |
|---------------------|-------------------------------|
| Plenary lecture | 60 min (including discussion) |
| Invited lecture | 30 min (including discussion) |
| Other presentations | 15 min (including discussion) |
4. To allow delegates to move between parallel sessions, presentation time slots will be kept punctual. Each speaker is asked to be ready for presentation at least 15 min prior to their allocated time.

Poster Presentation

1. Poster sessions will be held from 12:30 to 14:30 on Sep. 8 (Tue.) and 10 (Thu.) at Mielparque Kyoto in the 7F-Orion room on the 7th floor.
2. The poster board size is 180 cm high and 90 cm wide (portrait format). Please note that a poster prepared in landscape format cannot be displayed.
3. Posters should be set up on the boards with designated poster numbers from 10:00 to 12:00 on the assigned day. Push-pins will be provided to mount the posters.

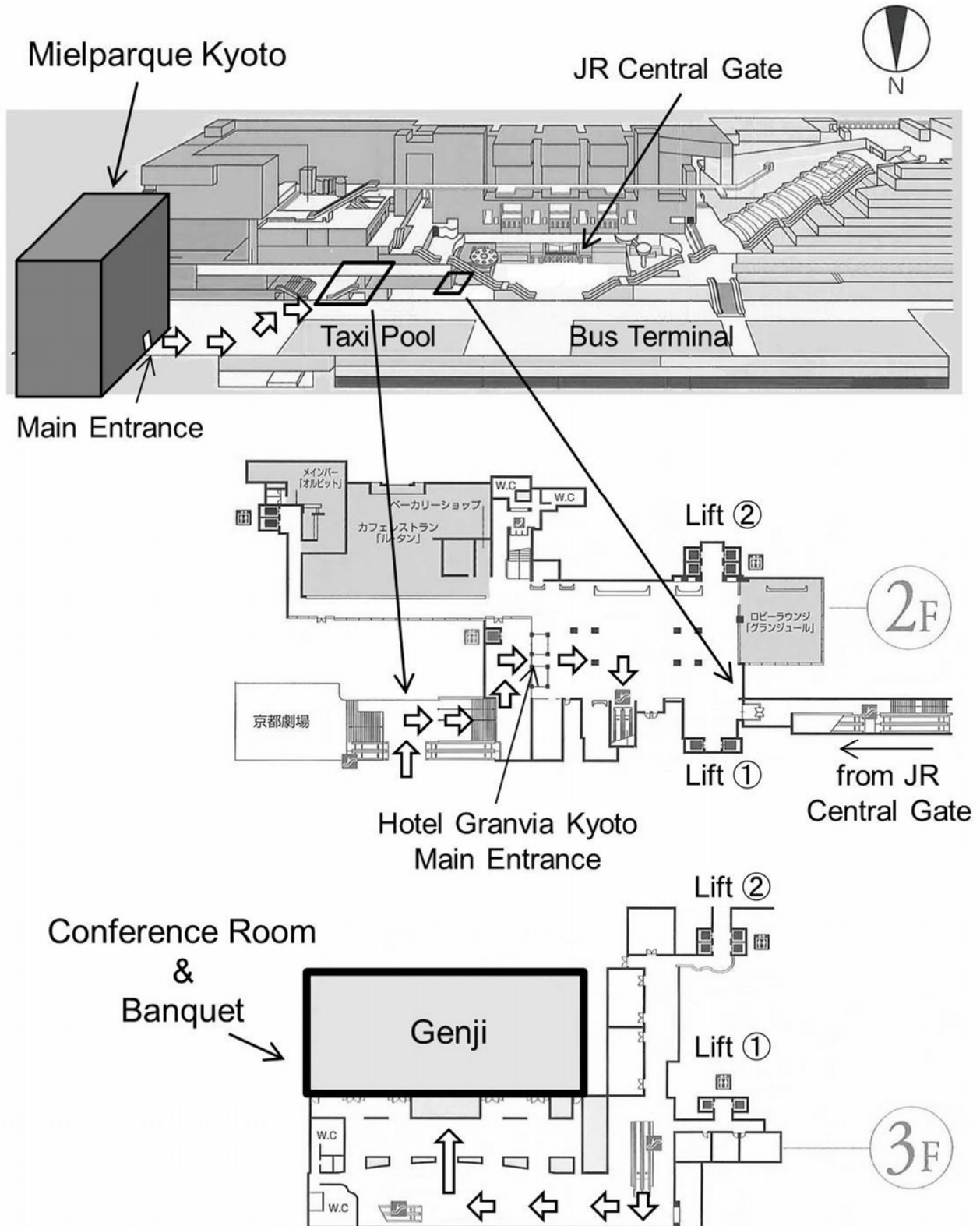
4. Posters with odd numbers should be presented from 12:30 to 13:30 and those with even numbers should be from 13:30 to 14:30.
5. Posters should remain in place for the duration of the scheduled poster session (12:30 to 14:30) and should be removed before 16:00. Otherwise all the posters will be discarded.

Access Map

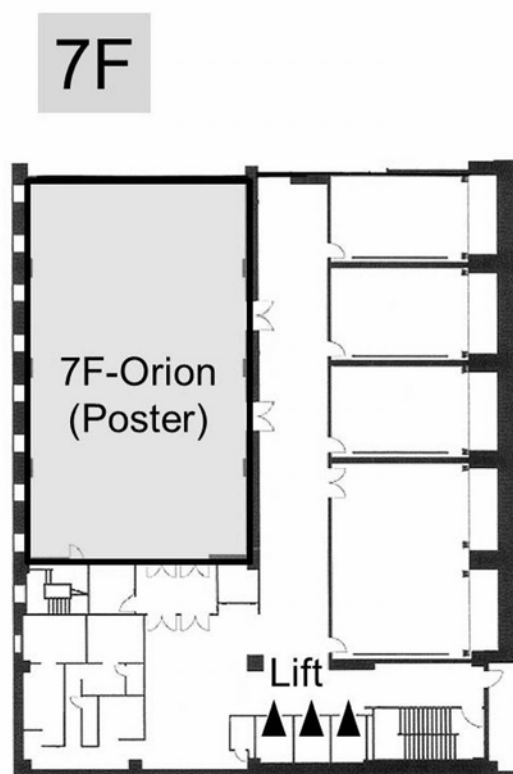
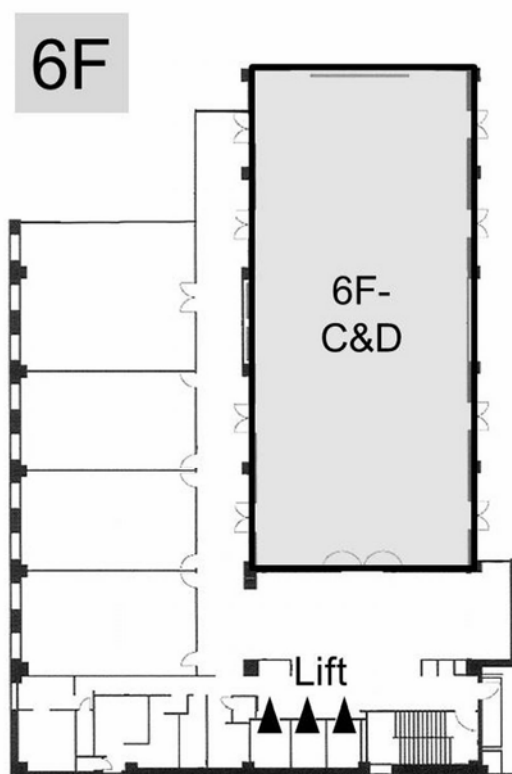
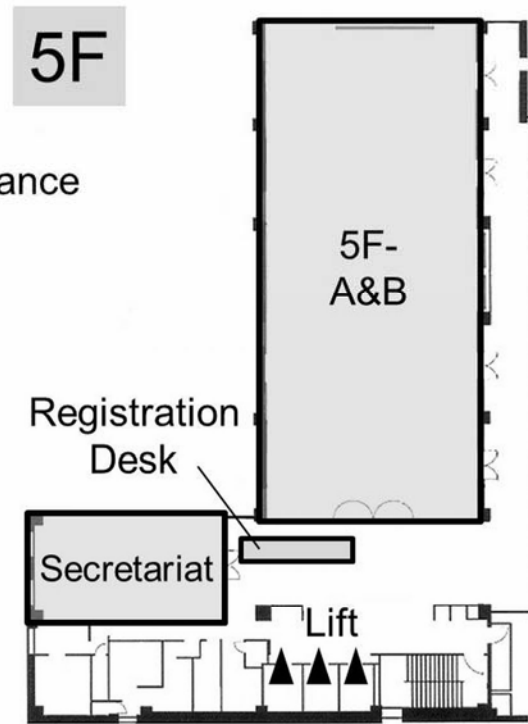
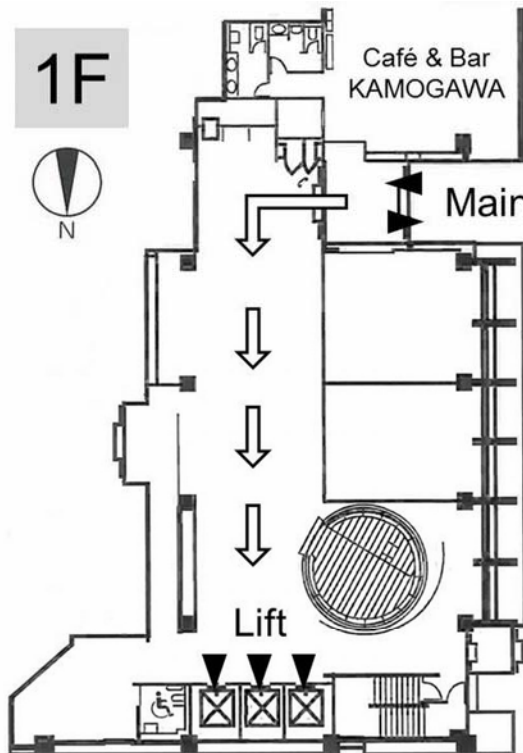


Floor Plan

Hotel Granvia Kyoto



Mielparque Kyoto



Schedule at a Glance

| | | at Mielparque Kyoto | | at Hotel Granvia Kyoto | | | |
|-------|---|------------------------------|----------------------------|-------------------------------|----------------------------|--------------|-------|
| Date | 6-Sep | 7-Sep | 8-Sep | 9-Sep | 10-Sep | 11-Sep | |
| 8:00 | | Registration (Mielparque 5F) | | | | | 8:00 |
| | | | Accompanying Persons' Tour | | | | |
| 9:00 | | | | | Awards Session | | 9:00 |
| | | | | | | | |
| 10:00 | | Opening Plenary Session | Parallel Oral Sessions | Parallel Oral Sessions | | Oral Session | 10:00 |
| | | | | | | | |
| 11:00 | | | | | Industrial Session | | 11:00 |
| | | | | | | | |
| 12:00 | | | | | | Closing | 12:00 |
| | | | | | | | |
| 13:00 | | | Poster Session | Optional Tours start at 13:00 | Poster Session | | 13:00 |
| | | | | | | | |
| 14:00 | | | | Free Afternoon | | | 14:00 |
| | | | | | | | |
| 15:00 | Registration (Mielparque 8F) | Parallel Oral Sessions | Parallel Oral Sessions | | Parallel Oral Sessions | | 15:00 |
| | | | | | | | |
| 16:00 | | | | | | | 16:00 |
| | | | | | | | |
| 17:00 | | | | | | | 17:00 |
| | | | | | | | |
| 18:00 | Reception ISGS Get-together Mielparque ends at 21:00 | | | Photo & Conf. Dinner | Poster Award (with drinks) | | 18:00 |